



VACANCY - 2294

REFERENCE NR	:	VAC00149/25
JOB TITLE	:	Senior Manager: Budgeting and Reporting
JOB LEVEL	:	D4
SALARY	:	R 887 541 - R 1 331 311
REPORT TO	:	Head of Department: Management Accounting
DIVISION	:	Finance
DEPT	:	Management Accounting
LOCATION	:	SITA Erasmuskloof
POSITION STATUS	:	Permanent (Internal & External)

Purpose of the job

To manage the monthly and quarterly reporting and annual budget process which includes preparing an annual budget that is aligned with the organisation's strategy. This includes inculcating a business mentality in the organisation that drives commercial value, conducting financial and non-financial data analyses that directly affect the organisation's financial performance. The role will also drive and manage the business partnering model to ensure financially sustainable and commercially viable business decisions at all levels.

Key Responsibility Areas

- Manage and implement the organisation's budgeting process (operational and capital)
- Create, execute and manage the business partnering model
- Perform and manage the reporting function for Management Accounting to ensure the accurate and complete reporting is provided to Management and other related stakeholders
- Manage the implementation of both internal and external audit recommendations by coordinating audit activities to enhance and enforce internal control measures
- Financial and business management
- Human Capital Management.

Qualifications and Experience

Required Qualification: minimum 3-year National Diploma / Degree in Accounting or Finance, or NQF Level 6 equivalent.

Registration with a Professional Body: Preferred CIMA, SAICA and/or SAIPA.

Experience: 8-10 years as a subject matter expert within the Financial Management environment with emphasis on budgeting and reporting in a Corporate or Public Sector organisation. Experience should include experience with data analysis, budgeting and reporting and at least 2 years 'experience as a manager or specialist in Corporate or Public Sector. of which 3-4 years in Senior management experience. Experience with Oracle or equivalent ERP system is essential.

Technical Competencies Description

Knowledge of: In-depth knowledge of industry's standards and regulations; Public Financial Management Act and Treasury Regulations; ERP Financial Management Systems such as Oracle; Budget models in Corporate/Public Sector environment; Financial Management Framework in the Corporate/ Public Sector environment; Accounting principles and standards; Strategic partnering models; Excellent knowledge of reporting procedures and record keeping; Understand business risk, and have the technical knowledge to implement appropriate controls; Thorough understanding of the principles and application of good corporate governance, business and operational risk and control processes and procedures; Knowledge of relevant standards and regulations in all jurisdictions in which Government institutions operates; Expert knowledge of corporate regulatory environment, corporate governance principles. Must have advanced level Excel proficiency. People and Driving Performance, Decision-making, Responding to Change and Pressure, Strategic Thinking.

How to apply

To apply please log onto the e-Government Portal: www.eservices.gov.za and follow the following process.

1. Register using your ID and personal information.
2. Use received one-time pin to complete the registration.
3. Log in using your username and password.
4. Click on "Employment & Labour.
5. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs.

Or, if candidate has registered on eservices portal, access www.eservices.gov.za, then follow the below steps:

1. Click on "Employment & Labour.
2. Click on "Recruitment Citizen"
3. Login using your username and password
4. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs

For queries/support contact egovsupport@sita.co.za OR call 080 1414 882

CV's sent to the above email addresses will not be considered.

Closing Date: 19 May 2025

Disclaimer

SITA is an Employment Equity employer and this position will be filled based on the Employment Equity Plan. Correspondence will be limited to short-listed candidates only. Preference will be given to members of designated groups.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered. Please clearly indicate the reference number of the position you are applying for.
- It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves the right not to make an appointment.
- Appointment is subject to getting a positive security clearance, the signing of a balance score card contract, verification of the applicant's documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV's from Recruitment Agencies will not be considered.